

Contract Submission Checklist



Seller's Agent:		Buyer's Agent:		
Brokerage:		Brokerage:		
R AND R Realty, LLC Agent Represents <input type="checkbox"/> Buyer, <input type="checkbox"/> Seller, <input type="checkbox"/> Limited Clients Phone #'s				
Seller's		Buyer's		
Seller's		Buyer's		
Address:		Address:		
Property Address:			Terms: <input type="checkbox"/> Cash, <input type="checkbox"/> Conv, <input type="checkbox"/> Other	
Address:				
Receipt Date	Document Description	Amount Held by R&R	Amount Held By other Broker	
	Earnest Money <input type="checkbox"/> Check, <input type="checkbox"/> Cash, <input type="checkbox"/> Other			
	Repc			
	Agency Disclosure	Office Use Only		
	Limited Agency Disclosure	TRANSACTION #:		
	Lead Base Paint	<input type="checkbox"/> Copy of Earnest Money		
	Buyer Due Diligence Checklist	<input type="checkbox"/> Final Hud's		
	Provo City Zoning Disclosure	<input type="checkbox"/> Cut Commission Check		
	MLS Print Out	<input type="checkbox"/> Transaction Registry Finalized		
	Home Inspection/Home Warrantly	<input type="checkbox"/> All Initials on Repce		
	Seller's Property Disclosure signed by buyer	<input type="checkbox"/> All Signatures on Repce		
	Doc Reciept Signed After Acceptance	<input type="checkbox"/> Marked Sold on MLS		
	FSBO Commission Agreement			
	Unrepresented Buyer Disclosure			
	Total Seller Paid Concessions	\$		

Repc Deadlines:(Offer Date) (Acceptance Date) (Evaluation & Inspection) (Loan Denial) (Settlement Deadline)

Referral Information

Split % Agent Name Brokerage Name Info

Fax 492-4034 Or Email mike@rowbury.com

Completing Agents Signature